

MAZAGON DOCK LIMITED
(A GOVT. OF INDIA UNDERTAKING)
DOCKYARD ROAD
MUMBAI 400 010.

ADVERTISEMENT REF. NO. MDL/HR-O/REC/14/CONTRACT/2011

WALK IN INTERVIEW

Mazagon Dock Limited (MDL) is India's leading Shipbuilding Company with ISO 9001:2000 accreditation. It is a profit-making Central Government Schedule 'A' PSU under the Ministry of Defence, Department of Defence Production, engaged primarily in the construction of Warships and Submarines for the Indian Navy. MDL also builds other vessels including commercial vessels.

Mazagon Dock Ltd requires the services of Engineers on contract basis for one year for deployment for shipbuilding design activities at the Directorate of Naval Design, New Delhi.

I. Applicants of Indian Nationality are invited for a WALK IN INTERVIEW for the following posts on contract basis for one year on consolidated monthly salary.

Sr. No	Post	No. of posts	Break-up of posts	Post Qualification Experience required as on 05.05.2011(in years)	Age limit as on 05.05.2011	Date of Walk in Interview
1	Contract Engineer (for One year)	10	03 Mechanical, 02 Electrical 02 Civil 03 Electronics	One Year	28	05.05.2011

II. Grouping of Technical Disciplines Qualification wise:

	Discipline	To include
A	Mechanical Engg.	Mechanical / Mechanical & Industrial Engg. / Mechanical & Production Engg. / Production Engg. / Production.
B.	Electrical Engg.	Electrical / Electrical & Electronics/ Electrical & Instrumentation.
C.	Electronics.	Electronics / Electronics & Communication / Applied Electronics & Instrumentation / Electronics & Telecommunication / Electronics & Instrumentation.
D.	Civil	Civil/ Civil & Structural/ Structural

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III. Post, Consolidated salary & Reservations :

Post	Consolidated Salary	Reservations			
		General	ST	SC	OBC
Contract Engineer	Rs 29,000/- per month	05	01	01	03

* Contribution to PF as per MDL PF Trust Rules. No other allowances/ benefits/ Medical facilities will be applicable in addition to Consolidated salary.

IV. Qualifying requirements:

Full time Engineering degree in the discipline of Mechanical / Electrical/Electronics/ Civil Engineering from a recognized university / deemed university, with minimum 2nd class or 50% marks or CGPA 6.25 in 10 point scale. Knowledge of Auto CAD (2D&3D) and MS Office (MS Word, Excel and Access) is essential. Knowledge of Tribon & MS Project/ Primavera is desirable.

Experience: Minimum one year post qualification experience in the relevant discipline in Officer / Executive cadre, from the date of passing mentioned in the mark sheet excluding training period.

Job requirement: Assisting in design activities at Directorate of Naval Design (DND) at New Delhi for on-going shipbuilding project P17.

V. Age Relaxation:

- Age is relaxable by 5 years for SC/ST, 3 years for OBC (Non Creamy layer).
- In case of Ex-servicemen, the upper age limit will be relaxed to the extent of number of years of Military service. However, the resultant age, after deducting the period of service from the actual age, should not exceed the prescribed age limit by more than 3 years.
- Age will be relaxed by 10 years for Persons with Disabilities as per Rules overall the existing age in case for General Category and relaxed age in case of SC/ST/OBC category.
- Preference will be given to the children / family members of those who died in the 1984 riots by giving age relaxation.

VI. Practical Test: Short listed candidates will be required to undergo suitable tests to prove their competencies'.

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VII. How to Apply:

Application form may be downloaded from MDL Website directly on A-4 size paper.

- a) Applications must be in response to our advertisement quoting Reference No. and discipline on the application form.
- b) All instructions as given on the MDL website must be adhered to, failing which, the applicant will be disqualified for the post.
- c) The application should contain a recent passport size photograph pasted on the application along with one extra photograph, self-attested copies of
 1. Date of birth certificate
 2. Disability certificate
 3. Caste certificate issued by the competent authorities in prescribed format (OBC with Non-Creamy Layer) as applicable
 4. Degree certificate
 5. Certificates of Post Qualification experience.

VIII. Pre-registration :

Candidates interested in attending the walk in interview on 05th May, 2011 are required to do a pre-registration on or before 20th April 2011 through email to mdlrec@mazagondock.gov.in indicating name of candidate & post /discipline , date of birth, percentage or division secured in BE / experience / present address and mobile/landline telephone number. The subject of the email should be mentioned as “ Pre- registration - CONTRACT ENGINEER/14. Intimation will be sent for interview only to the preregistered candidates fulfilling the eligibility criteria. Email/SMS regarding venue of the interview scheduled to be held at New Delhi on 05.05.2011 or subsequent days(if more candidates are applying) will be sent to the pre-registered candidates. Candidates who have not pre-registered will not be interviewed.

IX. Selection Procedure:

- a) **Interview:** Eligible candidates will have to appear for an interview on the scheduled date. If they are not interviewed on that day due to more number of candidates , they may be required to attend on the next day.
- b) **Verification of Original Documents:** All original documents such as degree certificate, proof of date of birth, caste certificate, experience certificate, etc. will be checked at the time of interview. Non-production of original documents will debar the candidate from appearing for the interview.
- c) **Caste Certificates:** SC/ST/OBC (NCL) candidates must produce certificates of proof, as per the format prescribed by the Government of India. In case of OBC candidate the Non creamy layer certificate should not be more than six months as on **05.05.2011**.The candidate should have the requisite caste certificate in prescribed format issued in his/her own name in original.
- d) **Medical Test:** Selected candidates will have to submit fitness certificate from the District surgeon / Medical Superintendent of Government Hospital / Dean of Government Medical College.

(Cont. on Pg. 4)

e) Offer of Appointment:

Candidates finally selected for the post applied for will be offered appointment and allowed to join after obtaining Police Verification Report (PVR). Candidates will also be allowed to join on the basis of production of Identity Certificate issued by a Gazetted Officer, or a valid passport subject to receipt of their PVR within 3 months.

X. Reimbursement of Travel fare for Interview:

No TA / DA will be provided for this walk in interview. However only for SC/ST candidates who are not employed in PSEs/ Government Sector, reimbursement of to and fro second sleeper class rail fare by shortest route will be made, provided the distance of travel each way exceeds 30 KMs from the address mentioned in the application form. Payment will be made by cheque/ECS from our Head Office at Mumbai between 15 to 20 days after the interview.

XI) Other Instructions :

Before appearing for the interview, the candidates should ensure that they fulfill the Eligibility and other norms prescribed. In case, it is noticed at any stage of recruitment that candidates do not fulfill the eligibility norms and/or have furnished any incorrect/false information, documents/certificates or have suppressed any material facts, their candidature will stand cancelled. If any shortcoming(s) is/are detected even after appointment, while in service their services are liable to be terminated without any compensation. b) Incomplete applications will be rejected. c) Management reserves the right to relax experience, qualifying standards for deserving candidates d) The decision of the Management in all matters regarding the eligibility, interview and Selection would be final and no correspondence will be entertained in this regard. MDL reserves the right to increase or decrease the number of posts based on requirement.

ADDITIONAL GENERAL MANAGER
HR OFFICERS' SECTION

Date: 23.03.2011

MAZAGON DOCK LIMITED
APPLICATION FORMAT
 (Please fill in **BLOCK** Letters only)

Affix your recent
 passport size
 photograph

- a) Reference: Advertisement No. **MDL / HR-O / REC/14/ CONTRACT/2011**
 b) Application for the post of **CONTRACT ENGINEER** Discipline/Stream _____
 c) Name in full:

Surname	First Name	Middle Name

d.) Father's/Husband's Name:

Surname	First Name	Middle Name

Nationality:- f) State of Domicile:

g) Gender:

MALE	FEMALE

h) Marital status:

Married	Unmarried	Widower	Divorcee

i) Date of Birth:

D	D	M	M	Y	Y	Y	Y

Age As On (05.05.2011)

Years	Months	Days

j) Whether age relaxation is sought? Yes No

Relaxation in Age (if CLAIMED): No. of Years _____ Under Category / Sub-category _____

k) Category:

GEN.	OBC (NCL)	SC	ST

Sub-Category: (if applicable)

OH	VH	HH	% Disability	Ex-Serviceman

(Tick the appropriate category and enclose valid certificate from the appropriate Authority for categories other than general.)

l) Religion: (Please Tick) : HINDU MUSLIM CHRISTIAN SIKH SPECIFY IF OTHERS:

m) Permanent Address :

CITY
DISTRICT STATE PIN CODE <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>

n) Local Address / Address for communication

CITY
DISTRICT STATE PIN CODE <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>

o) Nearest Railway station: _____

p) Contact Number: STD code _____ Tel. No. _____ Mobile No. _____

Fax. No. _____ Valid E-mail ID (Compulsory) _____

q) Educational / Technical Qualification:

Sr. No	Degree (With Discipline)	Name of Institute / University	Year & Month of Passing	% of marks obtained	Class/ Division
1.					
2.					

Signature of Applicant: _____
 Continued on page 2..

r) Work Experience Post Qualification (if any) :

Name of Organisation	Type of Org. Govt. / PSU / Pvt.	Post(s) held	From	To	Years & Months	Scale of Pay	Job responsibilities

Note:- You may attach additional sheet to the hard copy for Qualification/Experience if the space above is insufficient.

s) Extra Curricular activities: _____

t) Please attach self-attested photocopy of each of the following Certificates / Marksheets / Documents and **Tick mark** in the appropriate box: -

		Reference No. of the Certificate	Date of Issue
(1)	Proof of Date of Birth		
(2)	Degree Certificate		
(3)	Marksheet of Degree Examination		
(4)	Experience Certificate (as applicable)		
(5)	Caste Certificate (if applicable) / Non-creamy layer certificate for OBC		
(6)	Certificate of Disability (in case of PWD) of 40 % or more.		
(7)	NOC (if working in Govt./PSU)		
(8)	Discharge Certificate from Defence Services (for Ex-serviceman)		
(9)	Any other		

u) Any other relevant information: _____

v) If selected specify the minimum required joining time:

I hereby declare that the above information is true and correct to the best of my knowledge. I also understand that I will be disqualified if any of the information is found to be wrong.

Date: _____ Place: _____ Signature of Applicant: _____

(Incomplete Applications and Applications without enclosures will be rejected)

For MDL Office use only

Scrutiny: Eligible Ineligible

Date: _____

Reasons for ineligibility _____

Name of Dealing Officer - _____ Signature of Dealing Officer _____

END OF APPLICATION FORM