



WALK - IN INTERVIEW
ADVERTISEMENT REF.NO DIV-REC-W /38/2009

Vacancy Notification for Draughtsman, Fire Fighters & Skilled Industrial Operatives for appointment On Contract Basis for a maximum period of two years for SC, ST, OBC (Non-Creamy Layer) , PWD(OH & HH) & GEN Candidates

Mazagon Dock Limited invites applications from eligible SC/ST/OBC (Non creamy Layer) & General candidates for appointment on **Contract Basis** in the following **Skilled Grade-I/ Semi Skilled Grade-I** in trades/ category for the jobs mentioned against each:

Trade / Category	Current					Unfilled					Total	Date of Interview
	SC	ST	OBC	GEN	Total	SC	ST	OBC	GEN	Total		
Skilled Grade -I												
Carpenters	00	00	00	00	00	01	01	06	03	11	11	11.01.2010
Riggers	01	01	05	12	19	00	07	00	00	07	26	12.01.2010
Painters	03	02	8	20	33	00	08	03	00	11	44	13.01.2010
Pipe Fitters	01	01	04	11	17	00	00	00	00	00	17	13.01.2010
Electronic Mechanic	03	02	7	18	30	00	00	00	00	00	30	15.01.2010
Structural Fabricators	10	09	28	58	105	00	02	05	00	07	112	18.01.2010
Fitters	01	00	02	08	11	00	00	00	00	00	11	19.01.2010
Electrician	01	01	05	12	19	00	00	00	00	00	19	19.01.2010
Draughtsman	00	00	00	00	00	00	00	04	00	04	04	20.01.2010
Semi Skilled Grade-I												
Fire Fighters	00	00	00	00	00	05	04	13	10	32	32	21.01.2010
Total	20	16	59	139	234	06	22	31	13	68	306	

Above posts include 05 vacancies reserved for Orthopeadically handicapped (OH) persons and 04 vacancies reserved for Hearing Impaired (HH) persons. PWD (OH) & (HH) posts are identified for all other post except for Fire Fighters.

2. Essential Qualification :

For Carpenter / Rigger/ Painter/Pipe Fitter/ Electronic Mechanic/Structural Fitter/Fitters/Electrician/ Draughtsman) :

- a)2.1 Must have passed SSC or equivalent examination conducted by a Board recognized by the Government for all trades and must have passed the **National Apprenticeship Certificate** Examination in the trades of :“**Carpenter / Rigger/ Painter/Pipe Fitter/ Electronic Mechanic/Structural Fitter/Fitters/Electrician/ Draughtsman**” conducted by NCVT of the Directorate General of Employment & Training, Ministry of Labour Government of India. Minimum education qualification for the trade of Painter & Rigger be relaxed to VIIIth Standard, as it is the minimum criteria laid down to admission by NCTVT Board.
- a) **Structural Fitter** :- For the Post of Fitter Structural the candidate must have passed National Apprenticeship in Fitter Structural. Candidates who have passed NAC in different trades but have worked as Structural Fabricator in Mazagon Dock Ltd on contract basis may also apply for the same. And if sufficient no of candidates are not available from the trade of Fitter structural, candidates who have passed NAC in Sheet Metal Worker will be taken as Trainee Structural Fabricator for a period of 2 months. On completion of training the Trainee Structural Fabricator will be trade tested and if they qualify the test of Structural Fabricator, they will be appointed as Structural Fabricator on contract basis for the maximum period of 2 years. In case of the candidate failed in the trade test, their services will be terminated forthwith. During the training period the Trainee Structural Fabricator will be paid stipend of Rs 5000/- per month inclusive of all allowances.
- b) **Rigger** :- For the Post of Rigger the candidate must have passed National Apprenticeship in Rigger. Candidates who have passed NAC in different trade and worked as Rigger in Mazagon Dock Ltd on contract basis may apply for the same. And if sufficient no of candidates are not available from the trade of Rigger, candidates who have passed NAC in Fitter will be taken as Trainee Rigger for a period of 2 months. On completion of training the Trainee Rigger will be trade tested and if they qualify the test of Rigger, they will be appointed as Rigger on contract basis for the maximum period of 2 years. In case of the candidate failed in the trade test, their services will be terminated forthwith. During the training period the Trainee Rigger will be paid stipend of Rs 5000/- per month inclusive of all allowances.
- c) **Pipe Fitter** : For the Post of Pipe Fitter the candidate must have passed National Apprenticeship in Pipe Fitter . Candidates who have passed NAC in different trades but have worked as Pipe Fitter in Mazagon Dock Ltd on contract basis may apply for the same. And if sufficient no of candidates are not

available from the trade of Pipe Fitter, candidates who have passed NAC in Fitter will be taken as Trainee Pipe Fitter for a period of 2 months. On completion of training the Trainee Pipe Fitter will be trade tested and if they qualify the test of Pipe Fitter, they will be appointed as Pipe Fitter on contract basis for the maximum period of 2 years. In case of the candidate failed in the trade test, their services will be terminated forthwith. During the training period the Trainee Pipe Fitter will be paid stipend of Rs 5000/- per month inclusive of all allowances.

- 2.2 Experience : Work experience in the relevant trade/function in a Shipbuilding Company/Shipyard and certified by their Personnel Department is highly desirable.

Fire Fighters :

i) **Essential Qualification :**

- a) Must have passed SSC or equivalent examination conducted by a Board recognized by the Government of India.
- b) Must possess Diploma /Certificate in Fire Fighting of minimum six months duration from a Government recognized institute.
- c) Candidates must possess a valid Heavy Vehicle Licence.

1. Experience : Work experience in the relevant trade/function in a Shipbuilding Company/Ship yard and certified by their Personnel Department is highly desirable.

3. **Age Limit :** The maximum age limit is **28** years & minimum not less than 18 yrs as on 16.01.2010

- a) Relaxation in upper age limit is 5 years for SC/ST candidates & 3 years for OBC candidates as per Rules.
- b) Relaxation in upper age limit for the persons with disability is 10 years for general candidates, 15 years for SC/ST and 13 years for OBC as per Govt. Rules.
- c) The ex-trade apprentice of MDL will get age relaxation to the extent of their period of Apprenticeship Training in MDL as per Government directives.
- d) Age relaxation of 5 years for those who have worked in MDL on contract basis. Over and above age relaxed at a, b & c above.

4. **Period of Contract:**

The contract for all the above categories will be for a maximum period of two years.

5. **Description of Duties:**

Trade / Category	Jobs for which the Operative/Staff recruited on contract basis
Carpenters	Pre Sea trial of Yard 627, 637 & Pre sea Launch of 701 & Pre launch of Outfitting of Yard 703 & 702.
Riggers	
Painters	
Pipe Fitters	
Electronic Mechanic	
Structural Fabricators	
Fitters	
Electrician	
Fire Fighters	
Draughtsman	

The selected “**Operatives**” are required to work on above production related work/outfitting work as per the Production Norms and Multi Trade policies being in force in the Company including the job specifications of the **Operatives** incorporated in these policies respectively and amended from time to time.

6. **Pay and Allowances**

a) The candidates engaged on **contract** in Skilled Gr-I category will get basic pay of Rs.7500/- per month in the IDA Pay Scale in the first year and Rs.7575/- in the second year. Besides the basic pay, they will be entitled to get Industrial DA, HRA, Transport Subsidy, CPF etc. as per rules of the Company.

b) The candidates engaged on **contract** in Semi Skilled Gr-I category will get basic pay of Rs.6000/- per month in the IDA Pay Scale in the first year and Rs.6060/- in the second year. Besides the basic pay, they will be entitled to get Industrial DA, HRA, Transport Subsidy, CPF etc. as per rules of the Company.

7. **Leave**

The appointees shall be entitled for 12 days Casual Leave only during the first year of contract. However, in the second year of the contract, they will be entitled to other types of leave as per rules of the Company.

8. **How To Apply :**

- a) Application in the format given at the end of this advertisement may be down loaded from our website www.mazagondock.gov.in under head Career. The application should be filled legibly in Hindi, Marathi or English in Block letters on an A-4 size paper. Application not submitted in format will be rejected.
- b) A recent passport size colour photograph self attested should be pasted at right hand top corner in the space provided in the application.
- c) Candidates must attach self attested copies of certificates in support of their age, qualification, experience and caste certificate along with the application. The OBC candidates seeking reservation are required to attach certificate regarding OBC (Non-Creamy layer status) not older than 6 months on 16.08.2009 issued by the competent authority in prescribed format only.
- d) SC / ST & OBC (NCL) candidates are required to produce a caste certificate only in the prescribed form and issued by the following authorities:-
- i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
 - ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - iii) Revenue Officer not below the rank of Tehsildar and Sub Divisional Officer of the area where the candidate and / or his family normally resides.
 - iv) Administrator / Secretary to Administrator / Development Officer (Lakshdeev & Minicoy Islands)
- e) Candidates claiming reservation under Persons With Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 having 40% or more disabilities in the category of OH/HH as the case may be.
- f) Candidates serving in Government/Quasi Government offices, Public Sector Undertakings are instructed to submit their application through proper channel. In case, he sends an advance copy of the application, he will have to submit a "No Objection Certificate" from his employer at the time of Interview /Trade Test, failing which his candidature will not be considered.
- g) The candidates should fill the application in the prescribed format in all respects along with all enclosures and report to **Apprenticeship Training School, Alcock Yard Annex, Mazagon Dock Ltd Mumbai-400 010 as per dates mentioned against their respective trades between 7.30 AM and 10.00 AM. The candidates not reporting on the said date will not be entertained on any other date.**

9. **General Information:**

- a) While applying for the post, the applicant must ensure that the particulars furnished by him/her are correct in all respects. In case it is detected at any stage of recruitment or even after the appointment on fixed period contract basis that he has furnished incorrect/false information or has suppressed any material fact, his candidature will stand cancelled/his services are liable to be terminated without compensation.
- b) The candidates selected for appointment are required to work in different shifts on all working days and places as identified by the Company.
- c) Only short-listed candidates will be called for the trade test. The candidates shall be required to pass the Interview, to be considered eligible to appear for the Trade Test.
- d) The Contract appointment for the maximum period of 2 years of selected candidates is subject to being declared medically fit by the Chief Medical Officer of the Company as per required standard of health & as per prescribed rules.
- e) The decision of the Company in all matters regarding the eligibility criteria, Trade Test, Interview, Selection procedures would be final and binding on all the candidates. No representation or correspondence will be entertained by Mazagon Dock Limited in this regard.
- f) The Fixed Period contract appointee being on contractual appointment, at the end of contract shall have no right to get permanently absorbed in the Company. This being the essential condition of this Fixed Period contract appointment.
- g) Canvassing in any form will be a disqualification for the appointment.
- h) In case there is an over response to the advertisement then, the candidates would be required to come on the next date given to them for Interview.
- l) Management reserves the right to cancel this advertisement at any stage.

AGM(Div-HR&ER)

Place : Mumbai
Date : 30.12.2009

“APPLICATION FOR THE POST OF

..... ON ‘ CONTRACT BASIS’ .

Paste Here a Recent
Attested Colour
Passport size
photograph

1.Name : _____
(In Block Letter) Surname First Name Middle Name

2.Father’s Name: _____

3.Date of Birth: ____Day__Month__year. (a) Age as on **16.01.2010**: __ year __ month

4.Whether you belong to SC ST OBC GEN PH disability more than 40 %

Name Of The Caste/tribe/Class: _____ Religion : _____

5. Nationality: _____

6. Gender : Male Female

7.. Educational Qualification (From SSC onwards to National Apprenticeship Certificate)

Exam Passed	Name Of Institute	Year Of Passing	Subject	% Of Mark	Class/div

8. Whether EX MDL Operative EX MDL Apprentice Outside Apprenticeship

9. Details of previous experience and present employment in chronological order

Name of Organisation	Type of Org. Govt. / PSU / Pvt.	Post(s) held	From	To	Years & Months	Scale of Pay	Job responsibilities

10. Present Address

(With pin code & Phone no)

Permanent Address

(With pin code & Phone no)

11. Nearest Railway Station : _____

12. Employment Exchange

Regd. No & Validity(If any): _____

13. Details of the relatives employed in Mazagon Dock Ltd.

Name of the relative	Relationship	Department	Post held / Designation

14. List of attested document attached:

1. Proof of Date of Birth.
2. NAC Board Certificate.
3. Mark sheet of NAC.
4. Experience Certificate.
5. Caste Certificate (if applicable) / Non-creamy layer certificate for OBC.
6. Certificate of Disability from competent Authority indicating 40% or more disability in VH/HH category.
7. NOC (if working in Govt./PSU).
8. Discharge Certificate from Defence Services (for Ex-serviceman).
9. Any other.

I hereby declare that all information given in this application is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage, my services are liable to be terminated without giving any notice or reasons or compensation thereof.

SIGNATURE OF THE CANDIDATE

Date & Place _____